Downloaded from <https://www.velvetjobs.com/job-descriptions/machine-operator>

# Example of Machine Operator Job Description

Our innovative and growing company is hiring for a machine operator. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for machine operator

* Converts raw material into finished goods according to production schedule
* Completes necessary documentation for changeovers, cleaning, and product specifications
* Maintains standard efficiency and accuracy with machine operation and labeling and verifies all labels
* Maintains shift log of production and other data
* Maintains production machinery and performs routine cleaning, corrective adjustments as necessary
* Reports all problems with machinery to Production Supervisor/Lead Operator
* Follow all SSOP’s, Allergen and HACCP standards
* Cleans machines daily to maintain an organic and allergen/sanitary environment
* Attend to the operation of moderately complex bottling equipment (ex
* May be responsible for routine production reporting

## Qualifications for machine operator

* Reports to authorized personnel any malfunction of assigned equipment or any major incidence of defective product or packing materials
* Experience in can making is a plus, but other mechanical experience and background can be accepted
* Vocational training in mechanics is also a plus
* Ability to write, read, and communicates effectively
* Ability to diagnose and correct production problems
* Knowledgeable of PLC controllers and pneumatics