Downloaded from <https://www.velvetjobs.com/job-descriptions/lube-tech>

# Example of Lube Tech Job Description

Our company is looking to fill the role of lube tech. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for lube tech

* Tire repair
* Other forms of preventative maintenance
* Perform lube oil & filters changes on all manufacturer's vehicles
* New vehicle Pre-Delivery Inspection
* Other duties as assigned by Maintenance Manager and Supervisor
* Reads and interprets vehicle condition reports, and/or repair orders, communicates with supervisor and operator for clarification of problems
* Responsible for oil changes, 13 point inspections, tire installation, balancing and repair other basic vehicle repairs
* Must have experience with TPMS (Tire Pressure Monitoring System) and other proper diagnostic equipment
* Participates and leads in continuous improvement projects that may include extending lubrication lines, installing filter cart adapter kits on gearboxes and hydraulic units, and evaluating and installing automatic lubricators
* The primary purpose of the Utility Mechanic is to perform preventative maintenance checks on all Hertz fleet vehicles

## Qualifications for lube tech

* Must have 2-5 years’ experience and be competent in the diagnosis, service, and repair of all equipment lines
* Inspections, quotes, oil changes, and bringing safety issues to the customer’s attention
* Use basic mechanic tools
* Complete preventative maintenance inspection form
* Communicate with parts personnel and equipment operators
* Perform line technician services (oil changes & tires)