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# Example of LPN Job Description

Our growing company is searching for experienced candidates for the position of LPN. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for LPN

* Evaluates patient symptoms, reaction and progress
* Completes paperwork including but not limited to FMLA, disability, Home Health/Hospice, and transfusion orders
* Arranges transfusions and hospital admissions upon request
* Prepares exam rooms including re-stocking of treatment areas
* Arranges for pre-authorizations and pre-certifications of hospital admissions as needed
* Must work and interact effectively with physicians and patients to insure quality health care
* Ability to remain calm and function in a stressful or emergent situation
* Must strictly adhere to Cook Clinic Employee Manual, Cook Code of Conduct, Cook Electronic Information Policy, HIPAA & OSHA regulations
* Demonstrates knowledge of disease process and therapeutics by recognizing changes in patients' status and reports pertinent information to Nurse Manager or Physicians
* Demonstrates knowledge of various age related concerns as observed through appropriate nursing interventions by the Nurse Manager and documentation

## Qualifications for LPN

* Current and valid NY State license to practice as a Licensed Practical Nurse
* Must have a current, valid New York State driver's license and own transportation
* Most possess a State of Ohio LPN license
* Or online at Briarfield.net
* Requires a minimum of three years experience as a practical nurse in a hospital or clinic setting
* Current LPN state license and registration with the State Board of Practical Nursing in practicing state