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# Example of Logistics Team Lead Job Description

Our company is looking for a logistics team lead. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for logistics team lead

* Frequent use of Microsoft Excel for running reports
* Ensure employees have the necessary trainings to perform their jobs
* Regularly assess performance and provide continuous feedback to people
* Monitor and adjust the workload distribution within the team when necessary to ensure maximum operational effectiveness
* Promote collaboration and remove obstacles to teamwork
* Continuously strive for greater efficiency and high productivity
* Utilize existing metrics and propose changes or new ones to ensure proper control of the logistics activity
* Maintains very close communication and collaboration with DHL operations teams and representatives to facilitate smooth team operations
* Act as a backup of the manager on logistics topics
* Ability to coach and promote the importance of safety work practices to Team Members

## Qualifications for logistics team lead

* Must be able to twist, stoop, squat, reach above shoulder level, crouch on a frequent basis
* Using proper technique must be able to lift at least 75 pounds
* Able to operate a forklift, be familiar with and be able to use warehouse systems and technology
* Must be able to follow directions with emphasis being placed on safety while performing tasks
* Must be able to shift priorities as required
* Available to work any shift as requested