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# Example of Logistics Operations Job Description

Our growing company is looking to fill the role of logistics operations. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for logistics operations

* Analyze and optimize SAP Plant logistics operations for ongoing cost, productivity, and efficiency improvement
* Coordinate maintenance and capital activities for SAP logistics operations
* Drive implementation of SAP Plant Logistics Initiatives (Cost Reduction, "Lean", 5S, DILO, Visual Boards)
* Serve as area expert concerning Logistics SAP / WMS issues
* Development and communication of import operational procedures for all SBU’s through formal written SOPs
* Administering the Customs import recordkeeping program to meet U.S. government requirements
* Support the performance and effectiveness of the forward and reverse logistics functions for mobile
* Manage vendor performance, relationships, and terms
* Support integration with back-office for all functions of shipping, returns, in-warranty / advanced exchange, repair processes
* Support integration into all care and operational processes for the business that forward and reverse logistics supports

## Qualifications for logistics operations

* A utility player - someone who can thrive when pulled in many directions
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* Five or more years of related experience in global logistics, import/export compliance, commodity controls, regulatory and security initiatives
* Experience in the Pharmaceutical/Medical Device industry or GxP related experience
* Experience in coordinating and handling complex activities
* Previous experience focusing on logistic and operational improvements