Downloaded from <https://www.velvetjobs.com/job-descriptions/logistics-advisor>

# Example of Logistics Advisor Job Description

Our growing company is looking to fill the role of logistics advisor. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for logistics advisor

* Participates in Operating Discipline / Management System requirements and supports plant roles in procedure use, creation, reviews and updates
* Performs immediate response activities and manage unplanned events
* Resolves safety, service and cost non-compliance issues using a cause and effect methodology
* Initiates and participates in Root Cause Investigations
* Use of excellent interpersonal skills when interacting with various contract partners
* Periodic on-call availability (nights and weekends)
* A Masters Degree in Business Administration, Management, Economics, Supply Chain Management, Logistics, Procurement, Contract/Commercial Law, International Development, Health or related social science field, or relevant first-level university degree (Bachelor’s) in conjunction with a valid relevant professional certification is required
* A minimum of eight (8) years of relevant experience, at the national and international levels, in supply, logistics, procurement, contracting, administration and/or other directly-related technical fields is required
* Analyze the Ship from Store program to seek out ways to increase sales through the program and increase efficiencies
* Prepare reports on the Ship from Store and Deliver from Store programs

## Qualifications for logistics advisor

* Assist in the mentoring of talent within the team
* Seven or more years of experience in purchasing or inventory management
* Strong influencing skills, with/without authority
* Degree in HSSE Management, Supply Chain Management or relevant similar with experience working across Logistics sector, preferably in the Oil & Gas industry with demonstrable understanding of the multi-discipline aspects of the E&P business
* Experience in incident investigation and HSE auditing
* Experience in effectively engaging and influencing operational, contractor and vendor staff