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# Example of Local Truck Driver Job Description

Our innovative and growing company is hiring for a local truck driver. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for local truck driver

* Vacuum out trenches, holding tanks, catch basins and oil/water separators
* Off-load waste at local disposal site
* Up-sell services at existing customer locations and generate new leads in the field
* Work with production, sales, and customers to communicate issues with loads and delivery time
* Operation of a Tractor and Trailer unit
* Inspects exterior/interior vehicle components at beginning of shift for all DOT required checks prior to moving vehicle
* Responsible for cleanliness of inside of vehicle, coordinating fueling of vehicle, reporting accidents/damage, and reporting malfunctions of vehicle to the department manager
* Accurately completes driver trip sheets, fuel sheets, and logs (if required)
* Follows specific routes, activities, or responds to requests from dispatch, management, dock areas, for trailer transfers -- according to trailer needs
* Transmit and receive over two-way communication systems regarding confirmation to requests/activities

## Qualifications for local truck driver

* Ability to obtain and retain a Class B CDL
* Ability to use a mobile hand-held compute
* Valid Class D driver’s license required, CDL preferred
* Must meet all DOT requirements
* May be required to drive a tractor trailer for a period of time that will conform to FMCSA requirements
* Ability to operate a forklift (3,000 lb