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# Example of Loader Job Description

Our innovative and growing company is looking for a loader. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for loader

* Food safety (previous food service industry experience a plus)
* Inventory of products
* Responsible for inventory management of parts and components for the assembly line
* Ensure that proper stock (parts and equipment) are accessible to the assembly line and rotated in accordance with FIFO (First In - First Out) methods
* Maintain Standardized Work by following area routes exactly as laid out and in the order indicated
* Record lot numbers in accordance with Quality Assurance specifications
* Ensure purchase parts are kept in order
* Responsible to remove bins and keep aisles around production line clear at all times
* Assist in and delivery of materials required for line change overs
* Remove scrap and empty bins with Team Leader approval

## Qualifications for loader

* Able to lift 30-50 Lbs through out shift
* Assist in receiving cargo by removing from truck by hand, or using manual equipment such as hand truck or pallet jack or similar manual hand tools
* Ability to understand and follow safety guidelines
* Ability to walk, lift and carry up to 70 pounds
* Ability to work weekends, holidays and mandatory overtime as required
* Must be able to communicate and comprehend clearly, verbally and in writing