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# Example of Load Planner Job Description

Our innovative and growing company is searching for experienced candidates for the position of load planner. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for load planner

* Interfaces with fixed wing agencies to maximize Allowable Cabin Load (ACL)
* Provides twice weekly, information of cargo staged by destination for reporting
* Collaborates with USAP Cargo staff, Fixed Wing Coordinator, USAF Joint Inspector and 109th AW Operations to overcome any transportation, cargo or hazardous material problems
* Works rotating shifts including weekends and extra hours as required
* Works 12 hour shifts, non-stop during resupply vessel operations
* Will occasionally perform strenuous physical work
* Will occasionally need to lift and push 75lbs
* Will constantly move 20 lb
* Will occasionally climb vertical ladders into and out of equipment
* Will occasionally climb vertical ladders and platforms to access cargo

## Qualifications for load planner

* Individual must be a self-starter who can operate with periods of time without direct supervision
* Maintains a safe workplace and ensuring that safety is the highest priority in the workplace
* Knowledge is mandatory of passengers and cargo movement functions to include transport aircraft types, capabilities, and configurations
* A minimum of three (3) years’ experience in administrative support is required
* One (1) year experience in air cargo operations is also required
* ICODES experience preferred