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# Example of Line Leader Job Description

Our growing company is hiring for a line leader. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for line leader

* Schedule, prioritize and lead personnel to receive, sample, transfer/retrievals and warehouse production materials as per the available SOP’s and GMP guidelines in a timely manner
* Compliance related activities including regulatory inspections, equipment maintenance, completion of all incident reports, assisting QA on all required investigations in a timely manner
* Point of contact for any business unit (including Production and Quality) question and inquires
* Responsible for the ensuring the annual completion of cycle counting programs
* Leading team to support and participate in site initiative programs (OE, 6s, Living Safety )
* Machining and assembly of fuel systems/SCR/ADM
* Supervision of a working machine in the workplace (leader and production operator level)
* Providing necessary tools in the workplace
* Packaging of ready products
* Supervision over the production process

## Qualifications for line leader

* You will need to have previous experience in a production/manufacturing environment
* Have Team Leader experience and man management
* Knowledge of manufacturing principles including methods, processes, production control, plant and tooling expertise based on a lean approach
* Knowledge of MRP principles
* Knowledge of Quality Management processes and principles
* College or University Graduate with a Business / Logistics or Science accreditation