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# Example of Leveraged Finance Job Description

Our company is growing rapidly and is searching for experienced candidates for the position of leveraged finance. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for leveraged finance

* Complete various assigned project work from executives and business managers utilizing excel and PowerPoint
* Business support to Regional Heads
* Develop relationship plans for sponsors
* Execute all aspects of loan transactions with clients and ongoing portfolio management of loans
* Develop relationship plan and calling strategy for Financial Sponsor Groups working collaboratively with M&A and Debt Products Group
* Understand all aspects of underwriting
* Communicate questions, issues and decisions to all external and internal constituents
* Interact with SRBs, LPG Bankers, Credit, DPG and M&A to deliver solutions to clients which are risk-appropriate and profitable
* Have the ability to trade Leveraged Loans and High Yield Bonds, or the drive and ability to grow into such a role
* Work on ad-hoc projects/presentations as determined by Senior Investment Professionals

## Qualifications for leveraged finance

* Applicant must have advanced Excel, Word, PowerPoint, Bloomberg, CapitalIQ, proven modelling skills, proficient in managing credit processes
* At least 1-3 years of related corporate credit research experience
* 3-7 years’ experience in high yield or loan credit analysis
* Sound accounting knowledge and strong financial modeling skills
* Leveraged Loan experience a plus
* Project experience (in any investment banking/related field) is required