Downloaded from <https://www.velvetjobs.com/job-descriptions/learning-leader>

# Example of Learning Leader Job Description

Our growing company is looking to fill the role of learning leader. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for learning leader

* Partner with Regional leadership to identify and address gaps in building a high-performing team through talent assessment, succession planning and career-pathing
* Coach leaders on the tools and resources that are available to build a strong bench (Workday Talent and Individual Development Plans, Talent Assessment Program, Mentoring Programs, Leadership Meetings, Leadership Assimilations)
* Encourage and leverage cross-regional partnerships to achieve conformity on learning initiatives
* Comprise database and track marketplace training progress and results
* Direct the needs assessment for training and development to enhance the effectiveness of employee performance in achieving the goals and objectives of the company
* Consult with managers and employees to assess training needs in order to develop programs to match these needs
* Learn on a day to day basis about how our equipment and strategies work to conserve energy and protect our environment
* Collaborate with business leaders to understand ongoing development needs and strive for continuous improvement of leadership and individual performance
* Conduct data analysis resulting from talent processes to align initiatives with business objectives and strategies
* Work with external vendors to assess talent development solutions/tools and provide recommendations for building leadership capabilities

## Qualifications for learning leader

* PC knowledge and proficient in Microsoft suite (Excel, Word, PowerPoint)
* Manage Development and Maintenance of Training Material
* Bachelor's degree (BA/BS) Life Sciences, Pharmacy, or equivalent required, with a MA in Statistics preferred
* Known for innovative thinking and strong domain expert
* Has the experience, maturity, executive presence and judgment to gain credibility and respect among business and HR leaders
* Experience developing customized approaches that leverage and complement the business culture of companies in which they work vs