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# Example of Learning Architect Job Description

Our company is looking for a learning architect. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for learning architect

* Provide operational leadership for various regulated and non-regulated applications within the learning management service
* Engage business and technology partners to elicit, analyze, translate, and document business requirements
* Having at least 3 years’ experience supporting and maintaining cGMP/GxP, 21 CFR Part 11 compliant systems, ensure the regulated systems within the LMS service are maintained in a continual state of compliance and audit/inspection readiness
* Define and maintain the LMS service roadmap and perform service reviews with cross-functional stakeholders
* Manage multiple software and service vendor relationships ensuring quality and timely delivery
* Organize and maintain enhancement requests, work closely with business users and stakeholders to determine effective system and process solutions
* Engage business stakeholders to elicit, analyze and translate business requirements into functional and non-functional requirements documentation including process flows, use cases, data integration flows, & security requirements
* Work with upstream data integration source systems and downstream data integration consumers and systems to negotiate all aspects of enhancement work and downstream impact assessment and readiness
* Develop requirements for new and updated reports based an intimate knowledge of the data structure and the consuming business process
* Work closely with support to maintain system up-time within SLA and any issues are investigated and addressed by in-house/vendor support

## Qualifications for learning architect

* Strong C/C++ programming skills, preferably in an embedded environment
* Subject-matter expertise in specific curriculum area(s) 9-12 Math, K-2 curriculum
* Discipline Grades K-2 classroom experience and teaching expertise
* Minimum of five years’ experience in learning solutions architect role or comparable job assignments
* Minimum five years of consultative selling experience and/or proven experience as a trusted
* Ability to build knowledge of the client’s organization, processes and customers