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# Example of Language Teacher Job Description

Our company is growing rapidly and is looking to fill the role of language teacher. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for language teacher

* Provide instruction that is consistent and coordinated with KIPP DC’s instructional program so as to ensure that students meet and exceed learning targets
* Ability to use various formative assessments to monitor student understanding
* Maintaining a high degree of discipline in the classroom
* Creating a learning environment conducive to English Language learning
* Monitoring attendance and discipline
* Preparing lessons according to accepted guidelines
* To plan and deliver classes, as directed by the DOS or ADOS
* To administer tests regularly and input results
* Lead instruction (push-in and pull-out) for English Language Learners in all grade levels
* Create a communication system to inform teachers of the work students are doing during ESL intervention

## Qualifications for language teacher

* Coordinate and administer English Language assessments, and use the results to inform curriculum development and classroom instruction
* Serve as campus testing coordinator for TELPAS testing
* Work collaboratively with teachers on best ways to differentiate and accommodate ELL students
* Create a comprehensive “services” schedule that reflects all students needing services, frequency of services and accommodations
* Ensure compliance with all regulatory ESL mandates including identification of students, LPACs, assessments, record-keeping, dismissals, refusals of service
* Experience with providing instruction that reflects multiple perspectives and multicultural education