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# Example of Lab Technician Job Description

Our company is growing rapidly and is searching for experienced candidates for the position of lab technician. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for lab technician

* Temperature and Humidity Monitoring
* Coordinate the Quality System documentation in accordance with ISO 9001 and Health Canada GMP
* Follow up with each department manager to review and gain approval for the applicable ISO changes
* Report any failure with the ISO 9001/GMP system or processes to the Quality Manager, Regulatory and/or Plant manager
* Sustain laboratory standards, practices and 5S in the Quality lab
* Perform internal and external audits and participate in the Quality training
* Follow up the Corrective action originated from internal audits, production failures and customer complaints
* Test regulated products and assist with Instrumentation start ups to incorporate into the Quality Lab
* Conduct a comprehensive audit of the manufacturing documentation for all Health Canada Registered products
* Coordinate the Corrective Action to determine root cause of quality issue customer complaints

## Qualifications for lab technician

* BS Chemistry or Biology
* Ability to perform calculations and scientific conversions
* Ability to routinely move canisters weighing up to 20 pounds from a cart to a countertop both waist-height
* Ability to perform general troubleshooting of analytical equipment
* Familiarity with petroleum testing equipment
* Thorough knowledge of Laboratory safe work practices