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# Example of Lab Technician Job Description

Our company is hiring for a lab technician. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for lab technician

* Maintains retain sample inventory
* Participates in investigation and corrective actions for complaints
* Maintains inventory and daily calibration of laboratory equipment
* Performs other duties assigned by supervisor/manager
* Maintain safety awareness at all times and good housekeeping in all assigned work areas
* Responsible for reporting unsafe laboratory equipment and conditions
* Responsible for cleaning all glassware and general housekeeping of the lab in general and designated zones
* Perform routine and non-routine testing of raw materials, semi-finished and finished products
* Perform routine calculations and provide decisions for making process adjustments as required
* Performs non-routine testing of materials under the supervision of the QC manager or senior level Plant Techs

## Qualifications for lab technician

* Ability to stand for periods including walking, standing and occasionally climbing steps
* Ability to lift up to 50 pounds safely
* Experience with computer and laboratory equipment
* Strong work ethic and willing to work overtime as needed
* Internship or work experience in a formulation environment as a lab tech or chemist Job Description
* At least 2 years of experience in R&D/Scientist role