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# Example of Junior Security Analyst Job Description

Our company is hiring for a junior security analyst. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for junior security analyst

* Support, test and production servers including after-hours support and monitoring server usage and up-time
* Help hardware upgrades, patches, server upgrades, and new configurations
* Perform analysis and produce documentation on logs produced by network devices utilized within the DOTS such as firewalls, content filtering, and syslog from various sources/devices
* Intrusion Detection capabilities, substantiating vulnerability scanner results, and directory services
* Provide security events analysis and support to include identifying potential threat, anomalies, and infections, documenting findings, and providing recommendations
* Proactively recommend and implement improvements
* Performs analysis and translates business needs to create high-quality Business Requirements and Functional Specifications documentation to solve moderately complex problems considering all impacted components from an end-to-end perspective
* Understand security requirements for multiple roles within HR systems including Ultipro, Kenexa, Talent Reward
* Process new security requests for HR systems using current Quickbase system
* Sync production and testing environments for Ultipro and Ultipro Time and Attendance using audit reports and makes updates as needed

## Qualifications for junior security analyst

* Investigate assigned second line support calls and identify the root cause of incidents and problems
* 1 years’ experience as a Security Engineer within a large scale (preferably multinational) technology services environment
* 1 – 3 years of systems engineering
* Experience in internal auditing of systems and processes
* Deep knowledge of the information security principles
* Understanding of ISO 27001 and other best practice standards