Downloaded from <https://www.velvetjobs.com/job-descriptions/junior-research-analyst>

# Example of Junior Research Analyst Job Description

Our innovative and growing company is searching for experienced candidates for the position of junior research analyst. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for junior research analyst

* Daily operational processing from data collection, analytics calculation, validation, and distribution
* Maintain security reference data and assist with migration to a centralized data repository
* Projects to improve data quality and operational efficiency
* Primary contact point for EM Analytics & Data inquiries in the time zone
* Operational Process and Analytics Methodology documentation
* Disaster Recovery and U.S. Holiday contingency for New York operations
* Work closely with Robin Bhar, David Schenck and Mark Keenan and Michael Haigh on commodity research projects
* Digitialization of the research franchise, model automation and SGMarkets Analytics developments
* The role will involve interaction with MARK sales people and traders
* Some of the work done is likely to be publised to external clients

## Qualifications for junior research analyst

* A good sense of urgency
* Bachelor/Engineer degree, or above
* Proficient command of English written and oral (Polish is not required)
* Advanced or proficient command of MS Excel and MS PowerPoint
* Interest in macroeconomics, capital markets, corporate finance and business
* 3+ years of experience with performing warfighting assessments and effectiveness analysis, advanced concept development and design, analytic support for the pre-acquisition, acquisition, and sustainment of Navy, Joint, and allied systems acquisition process, or modeling and simulations for operational analysis