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# Example of Junior Intelligence Analyst Job Description

Our company is looking to fill the role of junior intelligence analyst. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for junior intelligence analyst

* Lead projects with hands-on analysis and modelling, drawing from a breadth of analytical methods to choose the right tool and right level of complexity appropriate to solving the business problem
* Provide insight, information and reporting across the Support, Professional Services and License Verification business
* Design, develop and automate business intelligence
* Build actionable reporting designed to capture and articulate the behaviours of our customers
* Identify trends within our customer base that help predict and control revenue outcomes
* Engineer solutions that enable the business to be more efficient
* Explore and document key systems within the company that will enable us to develop business intelligence
* Scope, influence and/or drive required technical changes across the various business functions
* Adapt to changes and requests within the business and prioritize appropriately
* Develop and nurture strong relationships with internal stakeholders

## Qualifications for junior intelligence analyst

* Eager to learn, creative, analytical and problem solving
* We live and breath SQL every day - an understanding of how to extract data using SQL will be a large bonus
* Experience in startups or similar fast paced industries
* Some knowledge or experience of developer / coding methods
* Knowledge of data visualisation tools (Looker, Periscope, Tableau )
* Demonstrated expertise in the use of analyst tools and databases used for the missions