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# Example of Junior Financial Controller Job Description

Our company is searching for experienced candidates for the position of junior financial controller. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for junior financial controller

* Ensure a timely processing and submissions of figures provided by the HR Department
* Participate in the accounting and controlling activities such as Group consolidation operations for the financial management reporting, periodic closing, cost allocation processing and budgeting/forecasting process
* Assist the Nordic Finance team in specific ad hoc projects (integration off newly acquired company..)
* Contribute to the finance reporting activities for the Nordic Business Unit
* Contribute to the treasury reporting activities for the Nordic Business Unit
* Participate in the budget, forecasts and actual monthly closing processes
* Quarterly forecasting
* Health insuranceDiscount program with external vendors
* Calculation and booking of cross and intra-divisional/legal entity collaboration revenues
* Month-end closing activities(settlements, accruals, ledger entries)

## Qualifications for junior financial controller

* Be eager to learn fast and efficiently in finance be oriented towards action and results to show your added value to delivery works and service of quality
* A great interest in tax related matters
* You have great time management skills and you are used to working with deadlines and meeting them
* You are able to multi-task and work on multiple priorities
* Hold a Master’s degree from University or High-Business School in Finance or Economics with a good accounting background
* First professional experience in controlling