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# Example of Junior Financial Controller Job Description

Our growing company is hiring for a junior financial controller. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for junior financial controller

* Monitor and analyse the performance of third party relationships to ensure consistency with management expectations and develop methods of reporting
* Participate in the accounting/controlling activities (ie
* Participate in the Group consolidation operations for the financial management reporting
* Contribute to the periodic closing execution (ie
* Perform analysis and financial reviews on reported figures (ie
* Perform consistency, coherence checks and exception-based quality controls of financial transactions and financial data
* Be involved in the business partering with different service lines
* Participate in the Annual budget and Quarterly revision (re-forecast)
* Prepare analysis and report on headcount, hours and employee benefits
* Work on procedures and internal controls applied to Payroll and Benefits

## Qualifications for junior financial controller

* Master’s degree in Economics, Finance or Accounting (BAC+5)
* An excellent communicator, you are rigorous, flexible and have profound analytical skills
* Fluent English and French, a third language would be a plus
* Economical background
* Attention to details & numerical skills
* Willingness to work in a changing environment