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# Example of Junior Consultant Job Description

Our company is growing rapidly and is searching for experienced candidates for the position of junior consultant. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for junior consultant

* To develop bespoke and proof of concept services to support client’s business object
* To support managers by providing relevant and timely analysis for current projects and ad-hoc queries
* To adhere to a project plan in order to achieve the stated project work goals assigned by the project or line manager
* To support Clients and Sales by providing professional business responses to technical queries that arise from clients
* Support the Consulting group, in building the leading global management consulting practice in Sport, Media, Events, and Entertainment
* Help development, sales and delivery of client consulting services
* Support key client implementation projects and relationships to ensure the highest possible quality work results
* Support the development of key documents including client proposals, other strategic documents, ensuring the highest quality output
* Build a strong understanding of the Sport & Olympic environment in Japan and associated marketing practices
* Work closely and collaboratively with the market research division in creating bespoke solutions for our clients

## Qualifications for junior consultant

* Experience in developing and delivering working documents that communicate and corroborate complex ideas
* Motivated, Innovative and resourceful
* Ability to work flexibly in a rapidly changing, ambiguous and often pressure filled environment
* Ability to communicate clearly and effectively (written & oral)
* Speaking fluently French and/or Dutch (Business English both verbal and written is a must)
* BS degree in Engineering, Mathematics, Physics, or CS