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# Example of Junior Consultant Job Description

Our growing company is searching for experienced candidates for the position of junior consultant. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for junior consultant

* Analyses business processes
* DIGITAL BUSINESS SOLUTIONS department which aims to extend Digital Costumer Experience through Digital Solutions and Web Analytics and to improve Costumer Journey through CRM and Digital Marketing solutions
* INFORMATION AND ANALYTICS department which includes BI, Data Governance, Information Management and Big Data & Analytics practices and whose focus is improving client’s agility and performance through actionable information
* Under direction, being able to determine stock holding limits for BoMs developed
* Understanding of technical drawings and P&ID, determine critical data from data sheets
* Documenting and developing data queries to interrogate inter-relational data bases
* Conducting quality audits on data within a database and conduct data exports to bespoke templates
* Developing work KPI and assist preparation of technical reports according to applicable project and internal requirements
* Informing consultant/engineer of deficiencies in any areas of development that may impact on the quality and progress of project deliverables
* Participate in the identification and management of process improvement projects

## Qualifications for junior consultant

* Strong analytical skills accompanied by logical reasoning
* We accept fresh graduates or you might have 1-2 years IT experience
* Ability to write SQL that is ANSI compliant
* Good understanding of Set theory
* Experience in the development or support of a Data warehouse or Decision support Application (BI or Analytical)
* Solid understating of the use and value of Decision Support Systems to a Business