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# Example of Janitorial Job Description

Our growing company is hiring for a janitorial. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for janitorial

* Restock janitorial supplies
* The ideal candidate will be a self-starter, dependable, and must be able to multi-task
* Perform all duties related to cleaning and decontamination of floors such as sweeping, mopping, striping, waxing and buffing
* Supervises and coordinates the work activities of assigned areas (includes exterior common areas, parking lots, service hallways, …)
* Team member must be able to work in a team oriented and safety conscious environment
* Assigned tasks list to include, but not limited to
* Removes trash from offices and other work areas
* Must be able to use hand tools and cleaning machinery on a daily basis such as floor sweepers and brooms
* Performs a variety of cleaning/maintenance duties as assigned including but not limited to sweeping, mopping, vacuuming, dusting, polishing, trash disposal, replacing light bulbs and window cleaning
* Paint common areas and touch up as required

## Qualifications for janitorial

* Bilingual prefer, English, Spanish or Portuguese (helpful)
* Requires walking, bending or twisting, stooping, climbing, reaching, carrying, grasping
* Requires the ability to drive, steer, and control material moving equipment
* Requires using hands to handle, control, or feel objects, tools or controls
* Requires standing
* Requires face-to-face discussions with individuals or teams