Downloaded from <https://www.velvetjobs.com/job-descriptions/janitor>

# Example of Janitor Job Description

Our company is looking to fill the role of janitor. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for janitor

* Ensure a clean working environment
* Conducts weekly inventory of supplies and equipment needed to maintain sanitation
* Sweep and scrub floors, wax floors as required
* Clean sinks, bowls, fountains, and other sanitary stations
* Clean and polish floors, halls, and other areas
* Collect and dispose of trash
* Replenish tissue, towels, soap, and other sanitary stations
* Grounds maintenance and shovel snow
* Perform any other janitorial work necessary in connection with plant operation
* Minimal maintenance of the outside grounds (emptying trash, clearing the front yard as necessary, clearing the walkways of snow)

## Qualifications for janitor

* Oral Comprehension — The ability to listen to and understand information and ideas presented through spoken words and sentences in English
* Will require a candidate to lift 60lbs
* Able to work in hot and cold temperatures
* Able to work 40 hours a week on their feet, and climb numerous stairs
* Climbing, standing stooping, bending stretching and working in uncomfortable positions
* The diversity of working conditions may range from standard shop type environment where there may be no physical discomfort to an environment where inclement weather may subject individual to severe changes in temperature, wind, rain