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# Example of IT Team Lead Job Description

Our company is looking for an IT team lead. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for IT team lead

* Prepare the Test strategy, test plan and test schedule
* Implementation of Defect Management, Requirement Traceability and best Testing practices
* Responsible for test status reporting and manage the test environments
* Provide technical expertise on automation as required
* Participating in defining and documenting operational procedures
* On a day to day basis manage the IT Overseas support team
* Align overseas support teams with UK Service desk
* To manage the ITIL based processes Incident and problem processes within the Overseas IT environment
* Provide first and second line IT and or Telecoms support to the overseas business
* Pro-actively identify solutions and recommendations to optimise systems performance and stability

## Qualifications for IT team lead

* Experience with Tibco iProcess or MS Workflow Foundation
* Excellent understanding of software development coding methods and best practices
* Experience of Print Solution Systems, ISIS
* Demonstrated ability to quickly grasp and evaluate new technologies
* Proficient in producing high quality documentation
* Very effective use of MS Office 2000 suite