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# Example of IT Senior Manager Job Description

Our innovative and growing company is searching for experienced candidates for the position of IT senior manager. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for IT senior manager

* Establish and ensure weekly project reporting occurs including tracking and communicating schedule changes, delays, and accelerations for initiatives associated with the Executive community
* Meet or exceed established SLAs
* Ensure appropriate KPIs are in place to drive desired behaviours and results
* Establishes a data centric approach to operational excellence
* Proactive communications of any customer / business impacting events
* Critical results
* Deliver products that meet or exceed B2B customer needs
* Standardize and simplify EDI and electronic invoicing solutions
* Create an open environment where diversity is leveraged for improved outcomes
* Project/Program Schedule

## Qualifications for IT senior manager

* Must be familiar with systems scope and project objectives as well budgeting and timeline creation
* Candidate must be flexible, have a mature attitude, show the ability to grasp new technologies, and be comfortable with working with tight deadlines
* The candidate must have experience managing internal custom software development projects SaaS implementations and vendor managed delivery teams
* Must be familiar with and be able to create/adhere to RACI matrix
* Must have strong interpersonal skills and be familiar with a matrix management structure
* Must be able to help identify process improvement where needed