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# Example of IT Project Senior Manager Job Description

Our company is growing rapidly and is looking for an IT project senior manager. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for IT project senior manager

* Results Management - Ensure that project solutions align to defined business outcomes and use influence to ensure execution meets long term benefits and objectives
* Strong management of project risks and issues assessing project criticalities and contingencies
* Project Management – creates and executes project work plans and timelines and revises as appropriate to meet changing needs and requirements
* Communication – provide transparency for project execution through communication best practices
* Maintains a strategic focus, and manages complex inter-project relationships
* Develop new project plans encompassing a wide range of elements, including resourcing, approach, budgets, and risks
* Oversee all facets of project delivery, from proposal writing, through planning, budgeting, implementation, evaluation and report writing
* Establish and maintain all project documentation in an appropriate and accountable manner according to established standards
* Develops, executes and coordinates project automation requirements while monitoring IT industry innovations to add value to work processes
* Serve as project leader

## Qualifications for IT project senior manager

* Experience taking over a significant in-flight project/program and making demonstrable achievements in delivery and delivery process improvement is key
* Experience of managing IT projects
* Good team player with ability to manage and motivate project team members
* BA/BS in Business Management, Computer Science, Information Systems or a related area
* Advanced degree and /or project management certifications, , PMP / CSM / PMI-ACP a plus
* 10+ years’ experience in project management of IT Operations & Infrastructure initiatives in a fast-paced, global environment (e.g., datacenter setup, WAN implementation, Disaster recovery setup, client deployments including large-scale OS upgrades, infrastructure, operations, networking, telecom, and/or security)