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# Example of IT Process Analyst Job Description

Our company is growing rapidly and is looking for an IT process analyst. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for IT process analyst

* Travel to other offices across the organisation may be required to work with key stakeholders within IT
* Consults and advises on deployment and effective implementation of improvement activities
* Engage with divisional and subsidiary business partners from the Customer Development organization to understand business processes and gather business requirements
* Analyze research and resolve requests submitted by the business, using existing technologies available and ensuring solution is aligned with divisional goals and GIT strategies
* Participate in the planning of and lead the implementation of multiple complex GIT projects simultaneously
* Identify new techniques, technologies and concepts that can add value to the business and IT
* Understand and implement global bundles for North America, Hill’s and Latin America subsidiaries
* Effectively communicate project and work related information to colleagues
* Work seamlessly with teams in other offshore locations – Mexico, India and Ireland
* Learn quickly existing business processes and combine knowledge from multiple disciplines

## Qualifications for IT process analyst

* Strong knowledge of SQL, performance tuning, EDI, SOA
* Knowledge and experience of process informatics and data warehousing is desired
* In depth knowledge of concepts of GMP, ICH guidelines and GAMP requirements
* Knowledge of the BioPharma manufacturing process
* Knowledge of SQL, Oracle and relational database concepts
* Equivalent of 5+ years experience in IT Disaster Recovery and Business Continuity knowledge a plus