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# Example of IT Infrastructure Manager Job Description

Our innovative and growing company is hiring for an IT infrastructure manager. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for IT infrastructure manager

* Creates and executes communications plans to ensure appropriate stakeholder awareness
* Produces and executes adoption plans to ensure practitioners maximize the utilization of new IT services
* Authors and presents training materials to facilitate end user adoption
* Leads onsite implementation and deployment activities
* Transitions production services to operations personnel for ongoing maintenance & support through formal documentation
* Continuously compares actuals to estimates to ensure projects remain on schedule and within budget
* Conducts and learns from comprehensive lessons learned sessions to ensure continuous improvement
* Facilitates and documents assigned program coordination meetings
* Maintains and posts program documentation to management portals
* Ensures effective resource utilization through the development and maintenance of organization resource plans

## Qualifications for IT infrastructure manager

* More than 8 years in project management in Banking IT delivering multiple Infrastructure projects
* Capable of managing several projects simultaneously in a dynamic environment
* Utilizes understanding of customer's business needs to determine requirements and help set direction
* Determines and helps others learn appropriate theories, practices and principles that relate to their skill set portfolio and related sciences and disciplines
* Makes judicious decisions in familiar and new situations and contributes to strategic decisions
* Represents business clients perspective with IT team