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# Example of IT Delivery Manager Job Description

Our innovative and growing company is hiring for an IT delivery manager. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for IT delivery manager

* Coordinates and drives the resolution of performance issues, system failures, incidents for the Division
* Leads a team and accountability for operations and maintenance of the applications under his/her span of control
* Partner with project managers and PMO organization to ensure quality project delivery that aligns with IT PMO standards
* Working with business sponsors and stakeholders to review project proposals in order to determine project goals, scope, time, budget, and procedures for accomplishing project and staffing requirements
* Developing and maintaining project plans, including administering support and maintenance Project Server plans
* Responsible for project initiation, planning, control, execution and communication activities pertaining to technology and business solutions
* Ensuring solution design and delivery fits with agreed upon guidelines including functional, technical, performance, security, scalability, process, and total cost of ownership
* Managing the day-to-day details of the project including the plan, schedule, resources, task assignments, scope, budget, issues and risks
* Leading the effort in creative approaches to problem solving and quality deliverables supporting business needs
* Reporting schedule, budget and delivery details to business and IT management

## Qualifications for IT delivery manager

* A Bachelor's degree in Business Administration or other related discipline
* Previous experience managing a team of at least 5 direct reports with responsibility for performance management, compensation oversite and work assignments
* Proven experience managing complex IT projects
* Financial services industry experience – specifically check processing
* Experienced in the use of alternate and emerging payment technologies and implementations (i.e., Apple Pay, Pay Pal, ) across Card Not Present and Card Present environments
* Proven participation in the vendor selection and management process for a wide range of IT solutions