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# Example of IT Compliance Job Description

Our company is growing rapidly and is searching for experienced candidates for the position of IT compliance. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for IT compliance

* Contributes to the development of innovative principles and ideas and proliferates it throughout the organization
* Provides end-to-end technology solution to solve our client's complex business problems
* Provides business system integration solutions effectively transform existing processes and information system
* Be actively engaged in industry forums and venues related to various Compliance topics
* Responsible for working with information security, IT audit, IT compliance or IT controls, assessing technical controls for databases, operating systems, networks and Enterprise Resource Planning (ERP) applications
* Ability to review and define operational and security controls for audit preparedness
* Perform periodic internal audit testing of operational controls and identify reportable issues and communicate dimension of risk and continual alignment of defined operational controls
* Ability to complete change management assessments in alignment to specified Audit frameworks and operational ITSM tools
* Ability to create new or review/update existing Policies and Procedures to align with Operational Best Practices
* Familiarity and ability to clearly explain standardized approaches to Security and Audit frameworks utilized for validation of Cloud Environments

## Qualifications for IT compliance

* At least 3-5 years’ SOX experience
* Oversee all programs/projects under their portfolio and be responsible for ensuring successful, on-time and on-budget delivery of those programs/projects
* Work closely with senior management across the organization to plan and communicate the status of the IT book of work
* A minimum of 2 years of experience in technology risk management experience
* Experience in internal consulting and customer account management
* Minimum of seven years’ experience in Compliance, Audit or Information Systems related field, preferably in the financial services industry