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# Example of IT Audit Manager Job Description

Our innovative and growing company is looking to fill the role of IT audit manager. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for IT audit manager

* Prepare and present deliverables and business process improvement opportunities to clients
* Design and oversee methodologies, tools, business process design, and develop opportunities for IT services that achieve strong customer satisfaction
* Provides business problem solving capabilities using consulting methodologies to assess process and system challenges and makes recommendations for improvement
* Support Internal Audit in providing management, the board and the regulators assurance of compliance with SOX regulations
* Perform and /or manage individuals in delivering a portfolio of high quality audits
* Establish and maintain effective relationships with middle and senior level IT Management across the firm
* Produce effective reports and opinions
* Respond to and complete ad hoc business requests
* The successful candidate will be the internal audit lead for IT Operations and technology initiatives in any of the operating units in The Company
* Perform audits in accordance with standards and procedures and ensure that the quality of audits meets expected standards

## Qualifications for IT audit manager

* Knowledge of IT & IT Audit Frameworks/Methdologies (ITIL
* 7-10 years of full-time work experience in IT audit or IT risk management
* Experience building and executing IT audits
* Proficient in managing concurrent projects and leading multi-member teams
* Proficient in providing constructive and results-oriented feedback
* Proficient in risk theory and risk-based application as it applies to business processes