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# Example of IT Audit Analyst Job Description

Our innovative and growing company is searching for experienced candidates for the position of IT audit analyst. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for IT audit analyst

* Support information security audits, awareness and responsibilities throughout the organization to educate on information risks, and determine appropriate remediation as necessary
* Prepare and review activity reports as requested by management
* Develop strong relationships with management, company peers, and industry counterparts to ensure alignment of company goals with current information security industry and regulatory trends
* Keep information security management informed of information security issues and escalate in a timely manner as appropriate
* Manage IT audits and compliance related filings
* Manage, create and maintain technical security documents, processes, and procedures
* Interact with technical managers and development teams to maintain PCI DSS compliance
* Report appropriate metrics (key performance indicators) to measure the security program and related processes for both HIPAA and PCI DSS
* Lead and manage PCI Compliance audits
* Work closely with internal technology, application, legal and business teams to identify requirements for NIST/CMS, HIPAA/HITECH, HITRUST and other regulatory compliance requirements, develop implementation approaches and monitoring of their progress

## Qualifications for IT audit analyst

* Audit experience at a large financial institution or auditing company
* Data center environmental and physical security controls
* IT operations, including service availability management, system monitoring and batch processing
* Change, problem & incident management
* IT asset management and inventories
* Platform engineering and support for mainframe, midrange and distributed platforms, including configuration, build, vulnerability and patch management