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# Example of Investment Banking VP Job Description

Our innovative and growing company is looking to fill the role of investment banking VP. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for investment banking VP

* Participate in both corporate finance (debt, public and private equity), M&A assignments, and restructuring
* Drive strategic agenda and deliverables across the firm for group heads, senior management, and F&BM
* Analyze industry stats and data for industry trends, competition and areas of opportunity
* Drive best practices and help ensure adherence to firm policies
* Provide investment advisory services on all asset classes and help clients to improve their overall asset allocation add value to their portfolios
* Goals include preservation of capital, maximum income, capital growth, minimum risk, or some combination of these for clients
* Advise clients on the outlook for foreign exchange, bonds and equities in order to identify investment opportunities and assist them in developing strategies
* Assist the sales team in their marketing efforts by providing clients with relevant marketing and product materials
* Develop and enhance relationships with clients through a thorough understanding of their requirements and objectives
* Actively service a portfolio of assigned clients with revenue budgets jointly agreed with the relationship managers

## Qualifications for investment banking VP

* Experience of sellside advisory work
* Experience of negotiating contracts NDAs, engagement letters
* Be responsible for general compliance function for the securities and investment banking business
* Monitor and keep senior management and Head of Compliance abreast of any regulatory changes that are relevant
* Proactively identify and resolve any compliance gaps
* Have at least 5-8 years of relevant experience in a similar function from an investment bank or securities firm