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# Example of Investment Banking Associate Job Description

Our company is searching for experienced candidates for the position of investment banking associate. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for investment banking associate

* Assist with junior banker comp planning (Associate/Analyst)
* Help lead, develop and administer Customer Relationship Management System for GIB (including Call Reporting, Automation of Pipeline revenue reporting and transparency for Group Heads)
* Provide underwriting of equity and debt capital, and strategic advisory services for leading corporations, institutions and governments throughout North America and around the world
* Design and develop tools to automate the creation and styling of pitchbook and deal execution documents
* The role requires collaboration with the other technology teams, both from a development maintenance perspective
* The candidate will work through the software development lifecycle on a range of projects mentioned above using various technologies including Java, C#, AngularJS, VSTO, WPF, SQL etc
* Leading execution of both transactions and origination projects
* Playing an important role in client relationships and coverage
* Leading complex financial models and analysis, including valuations and merger consequences
* Leading comprehensive and in-depth company and industry research in connection with strategic advisory work

## Qualifications for investment banking associate

* TMT sector experience would be an advantage
* Banking / Business related knowledge
* Japanese-English Bilingual a must
* Previous experience with DCF Modeling
* A general knowledge of and sensitivity to the current regulatory environment
* 6 years of closely related work experience and/or 3 years of investment banking experience