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# Example of Investment Accounting Analyst Job Description

Our innovative and growing company is looking for an investment accounting analyst. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for investment accounting analyst

* Understand risks and issue logging, along with proposed mitigating solutions
* Build strong relationships with project partners and deal with crisis resolution
* Display strong business and technical knowledge and provide support to peers to facilitate the development of project scope, risk, impacts and quality criteria
* Prepare recommendations and implement mechanisms to improve the effectiveness and efficiency of business and finance processes and controls
* Develop and/or review project requirement documents
* Investigate, analyze and action test results and assess trends to assist with business decisions
* Independently verify and reconcile information under review, ensuring accuracy of information and output delivered
* Provide insight into results and add value to business partners to assist in business decisions
* Perform monthly analysis on fixed assets
* Own various special projects

## Qualifications for investment accounting analyst

* 4+ years’ experience related to Investment Accounting and Investment Accounting/Portfolio Management systems
* 2+ years’ production support of mission-critical applications
* Experience related to Fund and Portfolio Accounting and Investment Performance Measurement and/or Contribution & Attribution systems, such as SimCorp Dimension, Eagle Performance, Wilshire Atlas, FactSet, Bi-Sam
* Minimum of 5 years' post graduate experience in Finance and Accounting
* Accounting professional designation (CA, CPA, CGA) is required
* Experience in assurance services from public accounting firm with experience in finance/investments is an asset