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# Example of Inventory Control Manager Job Description

Our growing company is searching for experienced candidates for the position of inventory control manager. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for inventory control manager

* Understand and apply 5S methodology in work spaces and processes to increase efficiency and safety
* Investigate inventory that shows as available in the system but cannot be found in the facility and invalid/problem pallets
* Assign merchandise to a pick location in the Central Fill Facility
* Managing the collection, input and reporting of Inventory Control and Quality data
* Coordination and planning of merchandise flow through the DC
* Managing teams of Inventory Control Auditors, Quality Auditors, Data Entry Clerks and Ticket Room Associates through delegation to their supervisor staff or in person
* Meeting daily with DC Management and Engineering to review and analyze quality and production data and to discuss action plans to improve DC performance
* Identifying and analyzing loss (shrink) patterns in actual and adjusted inventory levels
* Developing action plans that will ensure accuracy of the WMS
* Researching, follow-up, processing and reporting the status of inventory management regarding shrink controls and accuracy benchmarks

## Qualifications for inventory control manager

* Knowledge of distribution operating systems and all aspects of warehouse production and logistics transportation-related activities
* Gain expertise in key Fulfilment Centre process paths, exception handling
* Lead and supervise a team of Area Managers (front-line supervisors), hourly associates, in Inventory Control / Quality Assurance operations within the Fulfilment Centre
* Rewarding and disciplining employees, developing Area Managers
* You possess excellent verbal and written communications skills, (Spanish and English)
* Active TS/SCI security clearance with ability to obtain/maintain a polygraph - The selected applicants will be subject to a security investigation and must meet eligibility requirements for access to classified information