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# Example of Internship Accounting Job Description

Our company is growing rapidly and is looking for an internship accounting. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for internship accounting

* Ramp up project support
* Maintain and update important planning tools
* Complete special task assignments and smaller independent projects as needed
* Analyze financial statements and prepare adjustments
* Prepare monthly and quarterly investment reports to meet GAAP, Statutory requirements
* Verify the investment system interface with the corporate general ledger and the data warehouse to ensure accurate accounting for investments
* Work closely with other departments and assist in the processing and accounting for the investments
* Collect, verify and enter daily fund prices from external sources
* Review and process prices after they are entered in the pricing system
* Communicate with internal and external resources when pricing data is late

## Qualifications for internship accounting

* Applicants should be Accounting, Finance or Business majors
* Potential CPA candidate
* Must be enrolled in an U.S. accredited higher educational institution on a full-time basis and in good academic standing
* Candidates must live or have housing available in the DFW area
* Must be currently enrolled in a degree program for the duration of the internship to be eligible
* Currently enrolled college students and/or recent graduates