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# Example of International Tax Job Description

Our growing company is looking to fill the role of international tax. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for international tax

* Developing strong internal relationships, being a trusted advisor for stakeholders
* Calculation of tax estimates for internal accounting professionals to ensure proper budgeting and accounting for internal secondments and tax equalization
* Other tax support as required
* Assist management in various projects that originate from ongoing international tax planning such as cash repatriation, restructurings/acquisitions
* Prepare US international tax compliance including, but not limited to Form 1118, 5471, 1042, 1120-F, W-8BEN-E
* Prepare and review of entity tax packages and coordinating data flows into the tax returns
* Coordinate of local country tax compliance with in-country personnel
* Conduct research on international tax issues and prepare written documentation of conclusions
* Prepare of documentation required by BEPS and CbC reporting
* Provide support to the tax accounting group on international tax provision issues

## Qualifications for international tax

* Three or more years of general tax experience, preferably with at least 1 year focused on international taxation
* Experience with inbound and exbound international tax is preferred
* Advanced degree such as MST, JD or LLM preferred
* Bachelor Degree in Accounting or similar
* 2+ years of experience with large-size accounting firm or corporate tax department
* CPA or Master's in Tax strongly preferred