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# Example of International Program Manager Job Description

Our growing company is looking to fill the role of international program manager. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for international program manager

* Onboard new team members to the process as appropriate
* Architecture and negotiation of customized accreditation plans, including education needs, survey preparation and ongoing support
* Supporting clients through education
* Always keeping the patient in mind
* Being a flexible team player
* Project Management with a focus on launching Paragon Workflows Internationally
* Actively takes part in the recruiting, managing, and supervising UAT Associates
* Develops strong relationships with leadership, program teams, stakeholders, sites, Supervisors, and Associates
* Single threaded owner of JIRA Administration, Schedule Updates, roadmap reporting, & UAT Team resource assignments/reporting
* Manage International GPS initiatives, programs and/or projects

## Qualifications for international program manager

* Prior experience with the Indian Air Force
* 10 + years total related Contract and/or Subcontract Management experiencein contract administration, finance, proposal preparation, contract negotiation and contract change management
* Experience managing international and/or Direct Commercial Sale (DCS) contracts or subcontracts, to include conducting negotiations
* Ability and willingness to travel internationally (Saudi Arabia) and domestically to support program needs
* Experience working with U.S. Government acquisition and/or related regulations, FAR, DFARS
* 7+ years in technical project, program or product management