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# Example of International Accountant Job Description

Our innovative and growing company is looking for an international accountant. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for international accountant

* Lead in establishing broader cross charging policies and processes, supporting the corporate accounting for monthly intercompany transactions
* Analyze data for the CFO's presentation to BOD IR
* Prepare annual reports for regulatory requirements
* Business trip to Germany, China, US or Singapore may be assigned to enhance reporting quality
* Produce monthly P&L and BS analysis
* Ensure all supplier invoices and staff expenses are approved, with complete back-up , and coding it correctly to projects and chart of accounts
* Liaising with the billings department to ensure all overdue invoices are paid promptly by the customers
* Completion of monthly Bank and Petty Cash reconciliations
* Completion of quarterly VAT returns and assisting with the completion of the annual tax pack
* Completion of all BS reconciliations on a monthly basis for SOX and internal controls

## Qualifications for international accountant

* Deadline-oriented with an above average ability to multi-task and reprioritize when needed
* Fluent in English and German or Dutch
* Knowledge of U.K
* Four (4) or more years of progressively responsible related experience
* Ability to manage multiple projects, work well under pressure and adhere to time constraints
* Takes initiative and works well in a collaborative environment