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# Example of Internal Control Manager Job Description

Our company is growing rapidly and is searching for experienced candidates for the position of internal control manager. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for internal control manager

* Establish close working relationships with PwC with regard to all SOX ITGC and ITAC issues in North America
* Defining the QA review plan on a yearly basis, keeping in mind that all entities should be reviewed at least once every 5 years
* Leading the QA assignments from the Head office or on-site (limited to 3/4 5 days travels abroad), ensuring the timely completion of the reviews and the delivery of the conclusions on time and with the right level of quality
* Monitoring the open issues their remediation together with the entities and with the corresponding liaison managers
* Managing the team (2 direct reports) on all aspects linked to performance, staffing, training, and personal development
* Assess and assist in providing leadership in the area of pharmacy SMART system and master file standardization to guide and support organization’s strategy
* Assist in developing and achieving established targets, , pharmacy contract compliance, SKU reduction, expense reduction
* Develops, implements, and coordinates within the hospital or system policies and procedures related to implementation of pharmacy item standardization
* Manage the team’s execution of the audit program ensuring adequate and high quality documentation to complete the internal audit timely, while adequately supporting the conclusions reached
* Lead team‐oriented, risk‐based audit activities designed to identify business risks and evaluate the effectiveness of governance, risk management, and control processes

## Qualifications for internal control manager

* Candidate must have excellent oral and written communication skills and may be required to interact both with managers and staff within the unit other operational and shared service units
* University degree in finance, accounting, auditing
* Professional qualification equivalent to CPA/CIA/CISA
* Sound working knowledge of US GAAP and SOX
* Good business knowledge and working experience in the areas of process improvements and/or accounting - ideally both
* An understanding of ERP systems