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# Example of Internal Audit Senior Job Description

Our company is growing rapidly and is looking to fill the role of internal audit senior. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for internal audit senior

* Perform internal audit reviews/projects of business (i.e., financial, operational, compliance, ) and/or Information Technology (IT) processes and infrastructure, Sarbanes-Oxley (SOX) readiness reviews and testing
* Provide insights and practical solutions in response to gaps in risk management
* Plan and lead smaller or less complex AML audit projects
* Participate in AML audits through the completion of higher risk audit sections on larger and more complex audit projects in accordance with the IAS standards
* Execute AML audit testing in audits of other business platforms as required
* Review and approve AML audit programs and working papers completed by auditors not in the AML team, providing guidance and knowledge transfer where required
* Acts as the secondary AML point of reference for IAS audit groups in the assigned business platforms, ensuring there is appropriate understanding of AML risks in their audit universe
* Interact with multiple levels of management
* Fast-paced audit assignments
* Direct report to Vice-President Internal Audit

## Qualifications for internal audit senior

* Must have a valid driver's license and be able to travel domestically with overnight stays up to 25%
* Bachelor Degree in Accounting, Business Administration, Computer Science, Information Systems, or related field preferred
* Certification as CPA, CIA, and/or CISA preferred
* Lead audits to understand, assess, benchmark and test risks, controls and processes
* Develop practical improvement action plans with process owners
* Prepare project reporting for operational and executive management and the Audit Committee