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# Example of Internal Audit, Intern Job Description

Our company is growing rapidly and is hiring for an internal audit, intern. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for internal audit, intern

* Execute testing of key internal controls, including application controls
* Perform support activities for internal financial, operational and/or system audits and risk assessments
* Work alongside Senior Auditors as they carry out the audit plan
* Document results of testing through neat and organized work papers
* Interact with various business units including department management and company employees
* Understanding of the internal control framework
* Risk based approach to performing financial, operational, and IT audits
* Applying textbook methodologies to real world scenarios
* Conduct reviews to assess compliance with SOX (302 and 404) and established corporate policies
* Get first hand insight into how a corporate governance and compliance framework operates within a global US NASDAQ listed company

## Qualifications for internal audit, intern

* Proficient in Microsoft Office suite of applications (specifically Excel)
* Must be currently pursuing a Bachelor’s Degree or Master’s Degree with an Accounting or Finance concentration
* Junior, Senior or higher level actively pursuing a degree in Accounting or other related field
* Must have a 3.0 GPA or simultaneous work/extracurricular activities if lower
* Ability to document projects in a clear and concise manner
* Some travel required during school breaks