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# Example of Intern Logistics Job Description

Our company is hiring for an intern logistics. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for intern logistics

* Optimize Customer Service through actively managing the carrier base
* Ensure quality control procedures in Shipping/Receiving
* Help manage carrier performance including reporting and review processes to maintain and improve quality of service, cost and delivery performance
* Assists in reducing freight costs and budgets
* Assures high quality production and shipping of strawberries packed in drums and other containers
* Make sure drums and other containers are clean and properly labeled before shipping
* Conducts vehicle inspections to insure the cleanliness and safety of the trucks and railcars before loading and unloading
* Ensures that all shipments have the documented security seals before accepting an incoming load and sending off a loaded shipment
* Conducts pallet inspections
* Ensures that all shipping paperwork is accurate and corresponds with handheld scanner results before shipping product

## Qualifications for intern logistics

* Bachelor’s degree (in progress) in Engineering, Logistics, Math, Business Administration, or related field
* Conocimiento de Microsoft Office
* Competency with Microsoft Office Suite helpful
* At least a GPA of 3.0 is required
* Local candidate is required since this internship will be year-round
* Successfully complete a background check and drug test