Downloaded from <https://www.velvetjobs.com/job-descriptions/intern-development>

# Example of Intern, Development Job Description

Our growing company is looking to fill the role of intern, development. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for intern, development

* Take part in gathering product requirements
* Translate user requests into clear business rules / business logic definitions and ensure these are properly documented on the internal knowledge management tool
* Test new product functionalities from the user perspective, document issues and report to the software development team
* Assist the team with unplanned tasks related to product functionality, data analysis and administrative tasks
* How training strategy is crafted and how change management, marketing and communications bring bold plans to life
* How to design (and source) compelling training programs and manage outside vendors from procurement through delivery
* How to create marketing materials and generate excitement around L&D programs
* How learning technology platforms are implemented and how to configure, test and launch digital training content
* How training analytics and dashboards create a value narrative that drives the objectives of our organization
* Much more – you will work closely with our Associate Director of Talent Management and others across HR to support Ironwood’s Talent, Team and Culture

## Qualifications for intern, development

* Required to have and maintain a 3.25 GPA
* Required to be a full time student in an accredited college or university
* Required to work 12-16 hrs per week
* Knowledge of database programming such Microsoft Access & SQL language
* Attention to detail and problem solving skills a must
* Ability to communicate with various business contacts in a courteous and professional manner