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# Example of Intelligence Support Job Description

Our growing company is hiring for an intelligence support. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for intelligence support

* Submission/prioritizing/testing of program requests and process improvements
* Be available for overnight support of production services to ensure successful completion of processing
* Respond to overnight calls and deal with issues
* Support weekend releases and maintenance work
* Participate in Production out of hours activities such as Disaster Recovery exercises
* Coordinate with numbered fleets, Type Commanders (TYCOM) and other training commands (Carrier Strike Group Four [CSG-4], Tactical Training Group Pacific [TTGP], Expeditionary Warfare Training Group Atlantic [EWTGL]) as required on matters relating to assigned area of warfare training (Intelligence) in order to develop synthetic training scenarios, academic curricula, and individual training syllabi in support of Fleet training objectives
* Partner with business stakeholders to understand and document business requirements for developing appropriate business analysis and reporting applications
* Provide insight into leading analytic practices and foster best practices that are consistent with BI design standards
* Lead and manage technical experts responsible for the development of information solutions, from definition phase through implementation;
* Lead university­wide complex business intelligence reporting and analysis initiatives, such as the SIRIS project; ensure initiatives directly support the organizational mission and are delivered on schedule and budget

## Qualifications for intelligence support

* Ork may require some physical effort in the handling of light materials, boxes or equipment
* 5 years' experience within the applicable subject area (HSI, CME, WTI, WMD) creating technical analysis and/or intelligence reports based upon the resulting work/accomplishments
* Currently have an active Secret security clearance
* Must understand Intelligence Planning and recommend production adjustments necessary to support combined/joint exercises and participate as required
* Must be familiar with exercise objective development, cyber scenario development, intelligence support scripting, cyber MSELs (Master Scenario Event List) events development, and implementer products
* A technical degree , BS Computer Science/Management Information Systems/Science or proven professional/ technical experience