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# Example of Intelligence Analyst Job Description

Our innovative and growing company is looking to fill the role of intelligence analyst. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for intelligence analyst

* Maintain, enhance and create external and customer-facing reports used for demonstration of supply chain efficiency, quality management and traceability in Tableau
* Ensure all IS work and development complies with corporate and departmental policies and procedures
* Development of the logical data access layer and the maintenance of metadata and data quality definitions
* Assist in the design of databases and data warehouses to ensure interoperability with BI solutions
* Assist in technical support for BI applications
* Design innovative, high-impact visualizations that make data actionable and facilitate decision making
* Support data analysts and product managers by turning data requirements into living products
* Rapidly deliver on concepts through prototypes that can be presented for feedback
* Lead the complete lifecycle of visualization development - from requirements to customer support
* Serve as a data steward, consult with business partners and departments to understand needs, ensure best practice are employed to meet business needs

## Qualifications for intelligence analyst

* Experience of R programming
* 10+ years of experience in the intelligence community concentrated on East Asia
* A minimum of 6 years of experience as an Intelligence Analyst
* Image science expertise in analysis, processing, quality, artifact recognition, phenomenology
* Require strong organizational and communication skills (both verbal and written)
* Must be able to synthesize large – often nonspecific – datasets and intelligence into a strategic picture and clearly and concisely convey it to non-expert audiences