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# Example of Insurance Risk Analyst Job Description

Our growing company is looking for an insurance risk analyst. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for insurance risk analyst

* Maintains nationwide E&O attorney panel records for Corporate Claims Manager
* Prepares quarterly Carrier Rating Exception Reporting
* Reviews, coordinates and processes E&O claims resolutions, legal invoices and indemnity payments
* Gathers and maintains claims information to produce reports
* Partners with AVP Sr
* Assists with contract review, agency compliance issues, procedural issues and implementation
* Provides assistance to all team members as needed
* Create and distribute allocations for global insurance programs
* Support the bank reconciliation automation and cash flow rule writing initiatives with regional teams for real time historical models and forecast accuracy, analysis and trending vs forecasts
* Partner with the Finance team to evolve reporting packages for daily liquidity, FX exposures, historical trending analytics, cash flow seasonality & generation across multiple benchmarks

## Qualifications for insurance risk analyst

* Previous experience in a lending/credit card environment and building forecasting models is considered an asset
* Must possess a minimum of three (3) years of experience in risk, claims, or insurance
* Bachelor Degree preferably in Finance, Accounting, Economics or Risk Management
* Minimum of two years’ experience working in a corporate Risk Management & Insurance department, Brokerage or a combination of relevant industries
* Good understanding of the major lines of insurance including but not limited to Property, Liability, Management Liability
* Proficient in MS Office 365 (Excel, PowerPoint, OneDrive, Outlook, SharePoint )